

Application for a license for the cultivation of cannabis and associated activities

Required Documents:

An application should be made in writing including the information detailed below. To speed up the application it would be helpful if the documents in the application could be submitted in the following order:

1. The Legal Entity:

1. Name and Address of the Directors/Partners (CV's, with referees)
2. Names and addresses of anyone with a controlling interest (greater than 20% ownership CV's or company addresses and references).
3. Guernsey/Alderney/Sark residency required for the principals of the business (but not the ownership)
4. Up to date DBS checks for all these individuals will need to be supplied
5. Type of organization , partnership, LLP, PLC etc
6. Copy of registration with Guernsey Registry
7. Address for correspondence of the organization.
8. Outline of the Proposed Operation this should include a description and documentation of what it is proposed is to be produced, form labelling and target market, countries etc.

N.B Significant changes in the personnel or ownership would result in the license being reviewed.

2. The Product:

1. Description of the final product content of key entities such as THC and CBD
2. Proposed market, bulk, OTC, food stuff etc
3. Packaging
4. Labelling
5. Marketing
6. Countries it is being marketed to, or for the local market only
7. If for export to other jurisdictions, then evidence must be provided that such importation into that jurisdiction would be lawful.
8. Quality Control and Quality Assurance Processes and methodology, and its validation
9. A full explanation, for drug control purposes, as to how the proposed product can lawfully be made available (for profit or not) to consumers

3. The proposed method of production documentation including:

1. Seed(s) to be used
2. Potential content of the final product such as THC, CBD etc content
3. Area under cultivation
4. Projected output
5. Processing proposals, what parts are to be used and how, crushing etc.
6. Extraction methods of active product, validation of the method
7. Audit trail of material used, e.g tagging of each plant
8. Process documentation and record keeping
9. Disposal of any waste material
10. Transport processes on island and off island, controls, audit trails, security arrangements, tagging of vehicles and other controls in place.
11. MHRA approvals (and other regulatory bodies where appropriate) , if needed.
12. HACCP and other approvals required for the preparation of a food stuff if needed.

4. The documentation on the proposed site, details including:

1. Location of site
2. Site security
3. fences, buildings
4. cctv, coverage and location
5. Locks and other entry controls
6. Guards
7. Monitoring by security services out of hours
8. Alarm system
9. Use of lighting, for security
10. Lighting used for growth
11. Gate control of access to site
12. Relation to schools, child care facilities and other potential areas of concern
13. Storage of finished and intermediate products
14. Agreement of Guernsey Law Enforcement, that the controls are adequate for the proposed products being produced.
15. MHRA approvals, if needed
16. ACCP and other approvals required for the preparation of a food stuff.
17. Planning permission
18. Environmental Health

Applications should be sent to:

The Chief Pharmacist
The Office of the Committee for Health & Social Care
Le Vauquiedor Office
St Martin
Guernsey
GY4 6UU